

**THE COMPANIES ACT 2006
PRIVATE COMPANY LIMITED BY GUARANTEE**

ARTICLES OF ASSOCIATION

OF

WEYMOUTH BID LIMITED (the "Company")

(Adopted by special resolution passed on29th May 2018.....)

INTRODUCTION

1. INTERPRETATION

1.1 In these Articles, unless the context otherwise requires:

Act: means the Companies Act 2006;

Articles: means the Company's articles of association for the time being in force;

Business Improvement District: means those areas of Weymouth as defined from time to time by the directors and subject to the BID levy;

Conflict: means a situation in which a director has or can have, a direct or indirect interest that conflicts or possibly may conflict, with the interests of the Company;

Council: means the Weymouth & Portland Borough Council or its successor body;

Levy Payers: means those non-domestic rate payers within the Weymouth Business Improvement District who are required to pay a BID levy in accordance with Sections 45 and 46 of the Local Government Act 2003 and the Business Improvement Districts (England) Regulations 2004 (SI 2004/2443)

Local Authority: means a body of one of the descriptions listed in Section 67(3) Local Government and Housing Act 1989 and includes a group of local authorities as referred to in Section 73(2) of that Act;

Local Authority Person: means a person who is associated with a local authority for the purposes of Section 69 Local Government and Housing Act 1989 which includes a member of a local authority or an officer of a local authority or a person who has been a member of a local authority within the proceeding four years or a person who is both an

employee of a company under the control of the local authority or a director or officer of that company;

Member: means a member of the Company; and

Model Articles: means the model articles for private companies limited by guarantee contained in Schedule 2 of the Companies (Model Articles) Regulations 2008 (*SI 2008/3229*) as amended prior to the date of adoption of these Articles and reference to a numbered "**Model Article**" is a reference to that article of the Model Articles.

Regulated Company: means a company deemed to be a regulated company for the purposes of the Local Government and Housing Act 1989 and Local Authorities (Companies) Order 1995 and any subsequent amendments thereto;

- 1.2 Save as otherwise specifically provided in these Articles, words and expressions which have particular meanings in the Model Articles shall have the same meanings in these Articles, subject to which and unless the context otherwise requires, words and expressions which have particular meanings in the Act shall have the same meanings in these Articles.
- 1.3 Headings in these Articles are used for convenience only and shall not affect the construction or interpretation of these Articles.
- 1.4 A reference in these Articles to an "**article**" is a reference to the relevant article of these Articles unless expressly provided otherwise.
- 1.5 Unless expressly provided otherwise, a reference to a statute, statutory provision or subordinate legislation is a reference to it as it is in force from time to time, taking account of:
 - (a) any subordinate legislation from time to time made under it; and
 - (b) any amendment or re-enactment and includes any statute, statutory provision or subordinate legislation which it amends or re-enacts.
- 1.6 Any phrase introduced by the terms "**including**", "**include**", "**in particular**" or any similar expression shall be construed as illustrative and shall not limit the sense of the words preceding those terms.
- 1.7 The Model Articles shall apply to the Company, except in so far as they are modified or excluded by these Articles.
- 1.8 Model Articles 19, 20 and 39 shall not apply to the Company.
- 1.9 Model Article 18 shall be amended by the insertion of the following sub-clauses as new sub-clauses (g) - (j) inclusive after clause (f):

“(g) that person has been absent from Board meetings for 3 consecutive meetings, unless by virtue of extenuating circumstances which are approved unanimously by the other Board directors;

(h) that person has acted in breach of the articles of association of the Company and/or any rules made by the directors;

(i) that person has brought the Company into disrepute by their actions;

(j) a declaration of interest form has not been completed or updated within 3 months of appointment or of its issue.”

2. **OBJECT**

The object for which the Company is established is to manage the defined Business Improvement District (‘the District’) in accordance with the Business Plan on which the Business Improvement District was elected (‘the Plan’) including:-

- (a) to promote the District as a thriving regional and national business and commercial centre;
- (b) to encourage, promote, operate, manage and own such facilities and services for the benefit of the users of the District including commercial, industrial, customers and visitors to the District;
- (c) to do all things required to introduce, implement and operate a Business Improvement District as detailed in the Local Government Act 2003 and the Business Improvement Districts (England) Regulations 2004 (SI2004/2443) for such area of Weymouth as is deemed appropriate;
- (d) to introduce and organise forums, conferences, discussion groups amongst firms, businesses operating in the District and such other bodies, organisations or other and to promote co-operation between the various sectors operating within, and using the District;
- (e) to collect and circulate statistics and information of all kinds;
- (f) to publish, print, cause to be published and printed such guides, brochures, books, leaflets, handbills, advertising and advertising literature as may be beneficial or advantageous to any or all of the objects of the Company;
- (g) to provide, encourage and promote such facilities and services as may be beneficial to the objects of the company from time to time, in accordance with the Plan,

- (h) to undertake, sponsor or subsidise any cultural, educational, sporting or promotional event, performance or exhibition within the terms of the Plan ;
- (i) to grant donations for public purposes beneficial to the District;
- (j) to undertake any other activity or service which may be considered from time to time beneficial or conducive to all or any of the objects of the Company.

3. **POWERS**

3.1 In pursuance of the object set out in article 2, the Company has the power to:

- (a) purchase, take on lease or in exchange, hire or otherwise acquire real or personal property and rights or privileges and to construct, maintain and alter buildings or erections;
- (b) sell, set, mortgage, dispose or turn to account all or any of the property and assets of the Company;
- (c) undertake and execute any charitable trust which may be lawfully undertaken by the Company;
- (d) invest the moneys of the Company not immediately required for its purposes in or upon such investments, securities or property as may be thought fit, subject nevertheless to such conditions (if any) and such consents (if any) as may from time to time being imposed or required by law and subject also as hereinafter provided;
- (e) borrow or raise money in such manner and to such extent as the Company shall think fit;
- (f) remunerate any person, firm or company rendering service to the Company whether by cash payment or by allotment to him or them of securities of the Company credited as paid up in full or in part or otherwise;
- (g) pay out of the funds of the Company all expenses which the Company may lawfully pay of or incidental to the formation, registration or raising money for the Company;
- (h) enter into any arrangement or contract with any government or authority supreme, municipal, local or otherwise and to obtain from any such government or authority any rights, concessions or privileges that may seem conducive to the attainment of the Company's objects or any of them;
- (i) engage such specialists, tradesmen, advisers and consultants in pursuance of the Company's objects;

- (j) do all such other things as are incidental or conducive to the attainment of the object stated in article 2.

3.2 Each of the sub-clauses in article 3.1 shall be construed independently of and shall be in no way limited by reference to any other sub-clause and the matters set out in each sub-clause are independent objects of the Company.

4. **INCOME**

4.1 The income and property of the Company shall be applied solely in promoting the object of the Company as set out in Article 2.

4.2 No dividends or bonus may be paid or capital otherwise returned to the Members, provided that nothing in these Articles shall prevent any payment in good faith by the Company of reasonable out-of-pocket expenses properly incurred by any director.

5. **WINDING UP**

5.1 On the winding-up or dissolution of the Company, any asset or property that remains available to be distributed or paid, shall not be paid or distributed to the Members but shall be transferred to another body (whether or not it is a Member) which has objects similar to those of the Company, or to another body the objects of which are charitable and to be applied for its purposes within the Weymouth & Portland Borough Council or any successor authority and nominated by the respective council (s) administrative area.

DIRECTORS

6. **NUMBER OF DIRECTORS AND CONSTITUTION OF BOARD**

6.1 The number of directors shall be a maximum of 16 and not less than 5.

6.2 No Local Authority Person shall be appointed as a director of the Company.

6.3 The Council shall be entitled to appoint two non-voting observers to attend Board meetings.

6.4 Each director of the Company must be a Member or the duly appointed representative of a Member.

6.5 The quorum for the transaction of business at a meeting of directors is any 50% of the directors or 5 directors, whichever is the smaller.

7. APPOINTMENT OF DIRECTORS

- 7.1 Directors shall retire from office in rotation as follows:
- (a) At every annual general meeting one-half of the directors for the time being, or, if their number is not a multiple of two, then the nearest number above that, shall retire from office.
 - (b) The directors to retire in every year shall be those who have been longest in office since their last election, but as between persons who became directors on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot.
 - (c) A retiring director shall be eligible for re-election.
- 7.2 No person shall be appointed or reappointed as a director at any general meeting unless:
- (a) that person is recommended by the members for appointment or reappointment as a director at the meeting; and
 - (b) not less than twenty-eight clear days before the date appointed for the meeting a member qualified to vote has given notice to the Company of the intention to propose that person for appointment or reappointment together with a signed notice executed by that person of his or her willingness to be appointed or reappointed
 - (c) they have submitted themselves to election by members.
- 7.3 Not less than twenty-one clear days before the date appointed for holding a general meeting notice shall be given to everyone entitled to receive notice of the meeting of:
- (a) any person who is recommended by a member for appointment or reappointment as a director at the meeting; and
 - (b) any person in respect of whom notice of intention has been proposed has been duly given
- 7.4 Any notice relating to the appointment (but not the reappointment) of a director must state the particulars which would be required to be included in the Company's register of directors if the person concerned were appointed or reappointed as a director.
- 7.5 The Company (by ordinary resolution) of the directors may appoint a person who is willing to act as a director either to fill a casual vacancy or as an additional director provided that the appointment does not cause the Company to be deemed to be a

Regulated Company. A director so appointed shall hold office only until the next following annual general meeting.

8. DOCUMENTATION ON APPOINTMENT OF DIRECTOR

- 8.1 All directors shall be required to complete, sign and return to the Chairperson within 15 days of their appointment as a director, or by the date of the next Board meeting following their appointment, whichever is the earlier:
- (a) an agreement to abide by any code of conduct and/or rules of the directors together with these articles and an acknowledgment that they understand the roles and responsibilities of directors of a company;
 - (b) a declaration of interest form which cites any other business, person or group with which or whom a director has an association by way of directorship, personal or business relationship or if holding a post which could cause a potential Conflict. If there is any doubt, the director should include that relationship in order that the Board be aware of any potential Conflict;

AND a director will not be allowed to attend Board meetings until such time as he or she has complied with the provisions of this article 8.1

- 8.2 These forms are to be updated annually by each director on 1st September.
- 8.3 Confirmation of receipt of these forms for a newly appointed director should be entered into the minutes of the Board Meeting following receipt by the Chairperson.

9. NO REMUNERATION FOR DIRECTORS

- 9.1 Directors may undertake any services for the company that the directors decide but directors shall not be entitled to any remuneration for those services.

10. SECRETARY

- 10.1 The members may appoint any person who is willing to act as the secretary for such term and upon such conditions as they may think fit and from time to time remove such person and, if the members so decide, appoint a replacement, in each case by a decision of the members.

MEMBERS

11. APPLICATION FOR MEMBERSHIP

- 11.1 Membership of the Company shall be determined as follows:-

- (a) **BID Members** – these shall consist of those BID Levy Payers who have provided written confirmation to the Company that they are BID Levy Payers and have consented in writing to being formally admitted as BID Members.

And

- (b) **Voluntary Members** – prior to membership such members shall be required to submit an application for membership to the Board in such form as the directors shall require. Such group or person shall not be admitted as Voluntary Members unless first approved by the directors

And

- (c) **Local Authority Members** - prior to membership such members shall be required to submit an application for membership to the Board in such form as the directors shall require. Such group or person shall not be admitted as a Public Sector Member unless first approved by the directors.

- 11.2 Any Corporate body, partnership, Strategic Agency, Local Authority or unincorporated association admitted as a member of the Company shall nominate an individual to act as a representative of such body in respect of the Company from time to time and shall exercise all rights as a member provided that where such a body acts through a representative the body shall first deposit a letter of appointment of authority with the Company before such representatives shall have authority to act in respect of the Company.
- 11.3 At no time shall representatives from the Local Authority and/or Strategic Agencies be permitted to be a member of the Company where the total number of members or directors made up of Local Authority and/or Strategic Agencies representatives will account for 20% or more of the overall number of members for the Company so as to ensure that the Company shall not be under the control of a Local Authority and/or regulated, or subject to the influence of a Local Authority.
- 11.4 Any Voluntary Member, Local Authority Member or any BID Member who has ceased to be a BID Levy Payer, may be removed as a member of the company by a passing a resolution of the Directors.
- 11.5 A member shall be removed as a member of the Company by a passing of a resolution by those members entitled to vote at a general meeting.
- 11.6 A letter shall be sent to each successful applicant confirming their membership of the Company and the details of each successful applicant shall be entered into the Register of Members by an officer of the Company. This will be held as both a hard copy and electronically at the Company's Registered Office.

- 11.7 Only one member may represent each hereditament but may appoint a proxy. This must be submitted in writing 7 days prior to a general meeting.
- 11.8 All members must consent to receiving electronic communication and must provide a valid e-mail address for this purpose.

12. **GENERAL MEETINGS**

- 12.1 The Company shall hold an annual general meeting each year in addition to any other meetings in that year, and shall specify the meeting as such in the notices calling it. Not more than fifteen months shall elapse between one annual general meeting of the Company and the next. The annual general meeting shall be held at such times and places as the directors shall appoint.
- 12.2 All general meetings other than annual general meetings shall be called extraordinary general meetings.
- 12.3 The directors may call general meetings by a majority vote by at least twenty-one clear days' notice but a general meeting may be called by shorter notice if it is so agreed:
- (a) in the case of an annual general meeting, by all the Members entitled to attend and vote; and
 - (b) in the case of any other meeting by a majority of not less than 95% of the total votes of Members entitled to attend and vote at the meeting.
- 12.4 The notice for any general meeting shall be given to all the Members and to the directors, secretary and auditors detailing the time, place and general nature of the business. If an annual General Meeting it should be noted as such.
- 12.5 The accidental omission to give notice of a meeting to any person entitled to receive it, or the non-receipt of notice by such person, shall not invalidate any proceedings at that meeting.
- 12.6 Non-members may attend the general meeting but may not speak nor be eligible to vote during the proceedings.
- 12.7 A resolution put to the vote of a meeting shall be decided on a show of hands unless before, or on the declaration of the result of, the show of hands a poll is duly demanded. Subject to the provisions of the Act, a poll may be demanded:
- (a) by the Chairperson; or
 - (b) by at least two members having the right to vote at the meeting; or

- (c) by a member or members representing not less than one-tenth of the total voting rights of all the members having the right to vote at the meeting; and
 - (d) a demand by a person as proxy for a member shall be the same as a demand by the member.
- 12.8 Unless a poll is duly demanded a declaration by the Chairperson that a resolution has been carried or carried unanimously, or by a particular majority, or lost, or not carried by a particular majority and an entry to that effect in the minutes of the meeting shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against the resolution.
- 12.9 The demand for a poll may, before the poll is taken, be withdrawn but only with the consent of the Chairperson and a demand so withdrawn shall not be taken to have invalidated the result of a show of hands declared before the demand was made.
- 12.10 A poll shall be taken as the Chairperson directs and he may appoint scrutineers (who need not be members) and fix a time and place for declaring the result of the poll. The result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded.
- 12.11 A poll demanded on the election of a Chairperson or on a question of adjournment shall be taken forthwith. A poll demanded on any other question shall be taken either forthwith or at such time and place as the Chairperson directs not being more than thirty days after the poll is demanded. The demand for a poll shall not prevent the continuance of a meeting for the transaction of any business other than the question on which the poll was demanded. If a poll is demanded before the declaration of the result of a show of hands and the demand is duly withdrawn, the meeting shall continue as if the demand had not been made.
- 12.12 No notice need be given of a poll not taken forthwith if the time and place at which it is to be taken are announced at the meeting at which it is demanded. In any other case at least seven clear days' notice shall be given specifying the time and place at which the poll is to be taken.
- 12.13 A resolution in writing executed by or on behalf of each member who would have been entitled to vote upon it if it had been proposed at a general meeting at which he was present shall be as effectual as if it had been passed at a general meeting duly convened and held and may consist of several instruments in the like form each executed by or on behalf of one or more members.
- 12.14 Subject to a show of hands every member present in person shall have one vote. On a poll every member present in person or by proxy shall have one vote. In the case of an equality of votes, whether on a show of hands or a poll, the Chairperson shall have a second or casting vote.

13. MEANS OF COMMUNICATION TO BE USED

Any notice, document or other information shall be deemed served on or delivered to the intended recipient, if properly addressed and sent by electronic means, one hour after the document or information was sent or supplied.



Proposed and Agreed by Weymouth BID Ltd	
Approved by Members Weymouth BID Ltd	